



Faculty Review, Tenure and Promotion Calendars 2022-2023

*(PLEASE NOTE: This calendar is for informational purposes only. Please refer to the color-coded [procedural calendars](#) distributed by the CAS Office of Human Resources and Faculty Affairs for all required process steps. **Bold dates** indicate a Dean's Office deadline.)*

August 16, 2022	Deadline to notify eligible 2022-2023 Tenure Progress Review candidates in writing to prepare files; distribute timetable.
August 25, 2022	Faculty Reviews: 2022-2023 Fall Cycle T&P files should be complete (including letters from referees) and ready for department review
August 26, 2022	Faculty Reviews: List of all faculty undergoing 2022-2023 Tenure Progress Review due to Dean's Office.
September 15, 2022	Faculty Reviews: Deadline to ensure that department faculty have voted on 2022-2023 Fall Cycle T&P cases; notify candidates; notify faculty regarding candidates.
September 15, 2022	Faculty Reviews: Dean sends list to Provost of eligible 2022-2023 Tenure Progress Review candidates.
September 26, 2022	Faculty Reviews: Confirm with 2022-23 Fall Cycle department T & P chair that all faculty appealing negative T & P decisions have submitted appeal, and appeals have been announced to faculty; notify Dean in writing immediately.
October 3, 2022	Faculty Reviews: All 2022-2023 Fall Cycle T&P files due to Dean via Blackboard submission. Deliver all supplemental materials to the Associate Dean.
October 3, 2022	Faculty Reviews: Deadline to notify eligible faculty in writing of option for 2023-2024 Spring Cycle tenure and/or promotion review.
October 14, 2022	Faculty Reviews: Deadline for faculty to notify unit whether or not they will seek tenure and/or promotion during 2023-2024 Spring Cycle.
October 21, 2022	Faculty Reviews: Unit deadline to distribute 2023-2024 Spring Cycle T&P Review timetable to potential candidates.
October 23, 2022	Faculty Reviews: 2022-2023 Tenure Progress Review files should be complete and ready for department review.
October 24, 2022	Faculty Reviews: List of all faculty undergoing 2023-2024 Spring Cycle T&P Review due to Dean's Office.
October 25, 2022	Faculty Reviews: Deadline to send relevant sections of 2023-2024 Spring Cycle T&P files and T&P criteria to outside referees.
November 1, 2022	Faculty Reviews: All 2022-2023 Fall Cycle T&P files due to the Provost via Blackboard submission; supporting materials to the Faculty Senate Office.

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November 7, 2022	Faculty Reviews: Dean sends list to Provost of 2023-2024 Spring Cycle T&P candidates and the action sought in each case.
November 11, 2022	Faculty Reviews: Completed 2022-2023 Post-Tenure Review files due to Department Chairs for distribution to department's Post-Tenure Review Committee.
November 20, 2022	Faculty Reviews: Deadline for 2022-2023 Tenure Progress Review files to have been reviewed by department faculty.
January-April 2023	Faculty Reviews: All 2022-23 Fall Cycle T&P files due to the University Committee on Tenure and Promotion.
January 6, 2023	Faculty Reviews: 2022-2023 Tenure Progress Review files due from unit to the Dean.
January 25, 2023	Faculty Reviews: Deadline for department 2022-2023 Post-Tenure Review Committee to send reports to faculty members undergoing Post-Tenure Review, Department Chair, and Dean. Complete PTR file submitted electronically to Dean, Associate Dean and HR contact.
January 25, 2023	Faculty Reviews: 2023-2024 Spring Cycle T&P files should be complete (including letters from referees) and ready for department review.
February 15, 2023	Faculty Reviews: Deadline to ensure that department faculty have voted on 2023-2024 Spring Cycle T&P cases; notify candidates; notify faculty regarding candidates.
February 25, 2023	Faculty Reviews: Confirm with 2023-2024 Spring Cycle department T&P chair that all faculty appealing negative T&P decisions have submitted appeal, and appeals have been announced to faculty; notify Dean in writing immediately.
February 27, 2023	Professional-Track Promotions: Notification of Eligibility for Professional-Track Faculty Promotions sent to Chairs, Directors, and Eligible Faculty
March 1, 2023	Faculty Reviews: All 2023-2024 Spring Cycle T&P files due from unit to Dean via Blackboard submission. Deliver all supplemental materials to the Associate Dean.
March 27, 2023	Professional-Track Promotions: Promotion files due to unit head.
April 10, 2023	Faculty Reviews: 2022-2023 Post-Tenure Review development plans due to Dean's Office.
Mid-April 2023	Faculty Reviews: All 2022-23 Fall Cycle T&P files due to the President.
April 17, 2023	Faculty Reviews: All recommendations of non-reappointment of probationary faculty following 2022-2023 Tenure Progress Review must be forwarded to the Provost for approval on or before this date.
April 21, 2023	Professional-Track Promotions: Instructional Faculty Promotion Files Due from Unit to Dean

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April 30, 2023	Faculty Reviews: Dean's 2022-2023 Tenure Progress Review memorandum to candidate and Department Chair.
May 1, 2023	Faculty Reviews: All 2023-2024 Spring Cycle T&P files due to the Provost via Blackboard submission; supporting materials to the Faculty Senate Office.
May 1, 2023	Professional-Track Promotions: Research and Clinical Faculty Promotion Files Due from Unit to Dean
May 2023	Faculty Reviews: Notification of president's recommendation to 2022-23 Fall Cycle T&P candidates. Recommendations to the Board of Trustees committee; approval scheduled for June 2023 Board Meeting with 8/16/2023 effective date.
May 10, 2023	Faculty Reviews: In cases of non-reappointment of probationary faculty following 2022-2023 Tenure Progress Review, notification must be mailed certified mail no later than this date.
May 15, 2023	Faculty Reviews: 2022-2023 Post-Tenure Review Letters sent from Dean to Faculty member and Department Chair.
May 15, 2023	Professional-Track Promotions: Instructional Faculty Promotion Files Sent to Provost
June 1, 2023	Professional-Track Promotions: Research and Clinical Faculty Promotion Files Sent to Provost
June 30, 2023	Faculty Reviews: Report sent to Provost from Dean regarding faculty members who received an unsatisfactory rating during 2022-23 Post-Tenure Review.
August-October 2023	Faculty Reviews: All 2023-2024 Spring Cycle T&P files due to the University Committee on Tenure and Promotion.
Mid-November 2023	Faculty Reviews: All 2023-2024 Spring Cycle T&P files due to the President.
December 2023	Faculty Reviews: Notification of president's recommendation to 2023-2024 Spring Cycle T&P candidates. Recommendations to the Board of Trustees committee; approval scheduled for June 2024 Board Meeting with 1/1/2024 effective date.